

ARCHITECTURAL CONTROL REVIEW REQUEST FORM

Date Submitted _____ Subdivision _____

Property Owner Information:

Name _____ Phone _____

Address _____ Email _____

Please check appropriate project(s)	Description of materials & specifications
MAILBOX _____	_____
FENCE _____	_____
POOL _____	_____
SCREENED PORCH _____	_____
ADDITION _____	_____
DECK _____	_____
EXTERIOR PAINT COLOR _____	_____
OTHER _____	_____

Please submit this completed form along with a site plan or survey with a drawing showing where the project will be located, in reference to the setbacks or property lines. Include the amount of each setback for the rear, front and sides of the property. Photos, drawings, proposals, or brochures of your proposed project can also be submitted with this request for clarification of the materials.

The approval process normally takes from 1 to 2 weeks, but not more than 30 days. Requests can be emailed to myhoaservices@gmail.com, faxed to 850.224.0993, or mailed to: 1615 Village Square Blvd, Suite 3, Tallahassee, FL 32309.

Comments:

Approved by: _____

Date: _____